

PHYSICAL SECURITY DIVISION

HIGHLIGHTS FOR AUGUST 1975

25X1A

The Chief, Security Equipment Branch, Technical Security Division, was made available to the Overseas Security Branch for the purpose of conducting a residential security survey of the station and support unit residences in [REDACTED]. A security package of hardware requirements was developed for this purpose.

25X1A

The program of tailored briefings for Non-Official Cover Officers prior to their departures to overseas assignments continued with briefings for officers being assigned to [REDACTED]

25X1A

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Representatives of the Division gave briefings to the Chiefs of Station designate [REDACTED]

25X1A

[REDACTED], [REDACTED]  
[REDACTED] The general security posture of the Stations and specific items of concern were covered during the course of the briefings.

25X1A

A Division officer addressed the students attending the Office of Training Field Administration Course on their responsibilities in the security field during their overseas assignments. The presentation, which is given regularly to this group, is intended to acquaint the support officers with the areas of security concern which they will normally encounter, and to provide them with information concerning the availability of advice and guidance on all security problems which they may encounter.

Representatives of the Division were detailed to the East Asia Division/DDO, the Office of Training and the Information Services Group/DDO to provide professional security officer coverage while the assigned security officers were on leave.

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Three suspect packages were radiographed, inspected and declared safe by the Safety Branch during this period. Two of the items had been declared suspect by the Office of Logistics Mail and Courier Branch. The third was a package discovered by a Federal Protective Officer at the Main Entrance bus stop. Twenty-eight suspect items have been inspected by the Safety Branch since 1 January 1975.

A new sprinkler system was installed in the Printing and Photography Building after many years of urging by the Safety Branch. The new system was tested recently and approved by the Safety Branch and the General Services Administration.

Representatives of the Division rendered support to the DCI on 1 August 1975 when he appeared before the Oversight Subcommittee of the House International Relations Committee, and on 7 August 1975 when he appeared before the House Select Committee on Intelligence.

25X1A Division officers surveyed the residence of Mr. [REDACTED], legal consultant to the DCI. A recommendation was made regarding the placement of a two-drawer safe in his study for overnight retention of classified material.

A representative of the Division monitored the Office of Finance procedure for the transporting of U.S. Government payroll checks between the Key Building and the General Accounting Office. Recommendations for improvement of the procedure are being discussed with the Office of Finance.

25X1A Division officers continue to monitor the renovation of the [REDACTED] in coordination with the Office of Logistics and the Office of Communications to insure that all aspects of security and safety are adequately addressed prior to Agency occupation of the building.

Support was rendered to the Special Projects Group/DDO in facilitating the entrance to Headquarters Building of five special visitors. The visit was of a sensitive nature and arrangements were made to preserve security throughout the visit.

Members of the Division met with two Federal Protective Service investigators, Messrs. Hudlow and Brown, and their Chief of Investigations, Mr. Lester Gray, to finalize earlier proposals to utilize GSA investigators in our ever-increasing office theft problems. The two investigators were badged and fully briefed. Although initially some difficulties may occur in their conducting investigations in Agency buildings, both officers have pledged full and close cooperation and coordination in every instance. Activities of these investigators will be closely monitored by this Division.

Efforts are continuing with the Federal Protective Service to solve a problem which has existed throughout recent years. Federal Protective Officer assignees to this Agency are refusing to be polygraphed after their background investigations are completed, even though they had originally agreed to take the polygraph before the investigation commenced. Consideration is now being given to the possibility of having the FPO applicants take the polygraph examination before initiation of background investigations.

#### PROJECTIONS

A Security Survey Course will be conducted from 15 through 26 September 1975 at the [REDACTED] 25X1A  
Four officers newly assigned to the Division and six officers from other Office of Security elements will constitute the class of ten.

Commencing in October 1975, security survey trips will be undertaken to a number of Agency facilities in European and Near East areas.

25X1A Domestic Collection Division/DDO plans to install KY-7 [REDACTED]

[REDACTED]  
officer, communications officer, and a representative of the Office of Logistics will visit each facility to provide the guidance necessary for the construction of a secure area and the accomplishment of allied requirements necessary to provide adequate security.

25X1A In order to complete the modification of all combination locks on security equipment [REDACTED], six two-man trips have been programmed. It is anticipated that the modifications will be completed by 31 December 1975.

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PhySD Monthly Report for AUGUST 1975 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-76</u>
SECURITY VIOLATION PROGRAM		
Headquarters Investigations Completed	<u>53</u>	<u>141</u>
Overseas Violations Correlated	<u>21</u>	<u>52</u>
SECURITY SUPPORT ASSIGNMENTS FOR SENIOR AGENCY OFFICIALS (Capitol Hill Appearances, Escorts, etc.)		
	<u>2</u>	<u>17</u>

3. HEADQUARTERS ACTIVITIES

Security Duty Office		
Incidents Involving Written Reports	<u>62</u>	<u>153</u>
Security Assistance Cases	<u>1,515</u>	<u>7,125</u>
Security Inspections of Agency Personnel		

Security Equipment Service Calls	<u>2,776</u>	<u>8,035</u>
Special Support Assignments/Man-hours	<u>203</u>	<u>555</u>
Escort Assignments	<u>993</u>	<u>2,090 *</u>
Armed Escort Assignments/Man-hours	<u>35</u>	<u>53</u>

4. SAFETY

Safety Surveys	<u>0</u>	<u>1</u>
Special Safety Inspections	<u>6</u>	<u>15</u>
Accident Investigations	<u>4</u>	<u>5</u>
Accident Reports Processed	<u>52</u>	<u>109</u>
Analytical and Statistical Reports Prepared	<u>2</u>	<u>2</u>

\* Total adjustment due to error in July figures.

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PhySD Monthly Report for AUGUST 197 5 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-76</u>
4. SAFETY (continued)		
Training and Briefing Sessions	<u>3</u>	<u>6</u>
Safety Literature Distributed	<u>2,200</u>	<u>5,908</u>
Fire Alarm Tests Conducted	<u>1</u>	<u>1</u>
Support Actions	<u>17</u>	<u>47</u>
5. <u>PHYSICAL SECURITY DIVISION TRAVEL</u>		
Man-days on Overseas TDY	<u>10</u>	<u>32</u>
Man-days on Domestic TDY	<u>20</u>	<u>64</u>
Total Man-days on TDY	<u>30</u>	<u>96</u>
6. <u>PHYSICAL SECURITY DIVISION PERSONNEL IN TRAINING</u>		
Man-days in Internal Training	<u>8</u>	<u>24</u>
Man-days in External Training	<u>7</u>	<u>17</u>



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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Monthly Report

FROM:

AC/PhySD

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

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11 SEP 1975

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USE PREVIOUS EDITIONS



SECRET



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